**OFQHA Agenda Jan. 7th, 2018**

Meeting - Mr Lee’s Restaurant in Cambridge. Zoom number/website = *https://zoom.us/j/4537155780*

Time 4 – 6 (social hour after the meeting until 7)

*Attendees: Josh Lude, Andrea Lude, Josh Darling, Lasissie Stocker, Lisa Kreis, John Kreis, Jeff Earnest, Deb Earnest, Windy Donley, Libby Cotterman, Levi Mercer, Leggie Mercer, John Flood, Trent Flood, Janessa Flood, Diana McGee, Tiffany Davis, Adam Black, Donnie Uffner, Landyn Andrews, and Lori Merritt*

**Welcome to the 2018 Planning Discussion for OFQHA**

We will most likely not get to everything on this agenda. We will time box items if discussion goes too long with little progress. The purpose of this agenda is to help keep track of all items that need reviewed prior to our 2018 show season.

**Treasurer Report: Jeff Earnest**

* Current Bank Balance – As 12/31/17 = $29,763.68
  + Treasurer concerned that bank balance does not match his checkbook with a differnace of - $4,610.60
    - Treasurers and backup treasurer (Lori Merritt) to work with bank to understand difference and move accounting to a software package
  + 2016 Jan. balance was $23,844.77
* Banquet Costs
  + Food and facility = $1,143.60 + $150.00
  + Awards = $3,781.00
  + Biggest expense = Buckles Total Cost $2,964.00
* Renew Insurance and bonding contracts – Jeff Earnest
* Renew fairground contracts (John Marshall) – John Kreis

**Old Business:**

* Club purchased a computer - vote passed in 2017 with the goal to:
  + Eliminate paper as much as possible
  + Enter show points during the next show so results are posted quicker
  + Simplify entry requirements
* Year-end award for high point – youth and adult for 2017
  + Lisa Kreis Adult
  + Youth (TBD)
  + Reward TBD
* Website – Updates to 2018, added banquet pictures, general cleanup and improvements
* Facebook access updates – Access provided for president and VP at meeting
* 2018 Memberships - Motion passed to provide email/facebook reminders that membership forms are on the web site and can be sent direct to PO box or memberships can be purchased at the show. Other items:
  + No cards provided
  + List memberships and numbers to website
  + Treasurer to add membership received so far
  + Keep the same membership numbers if possible

**2018 Show Season:**

* Mr Lee location for meetings in Cambridge voted as a yes for future meetings
* Talk through setting up at the Equine Show in April – Josh Darling
* Logo presented by Lisa Kries and passed by vote – TBD if the spur in the background will be silver or brown
  + Logo available at no cost to the club
  + Logo to be added to the website and sent to the secretary Deb Earnest
  + Logo to be used to purchase T-shirts, jackets, vest, etc.
* **Secure judges and get judge contracts signed**
  + Vote passed to leave the judge choices the same as previous years (select judges with both cattle and ranching riding experience). This decision was due to cost, availability, and the fact it was one particular judge that created the most complaints last year
  + Judge payment will stay the same at $350 w/mileage and per-diem for the main judge and $250 for infield judge no per-diem
  + VP is responsible for securing judges - we need 10 for the entire show season
* **Secure Cattle/Supplier/Handler** 
  + Concerns brought up about cow quality. John Kreis the club president takes full responsibility for cows and will work through any issues as they arise. He was happy with the cow quality last year and will continue to monitor the situation
    - He also reminded everyone it is the judges call for a new cow not the eventer; president/vp will ensure all judges understand this rule
  + Not expecting cattle cost increase in 2018 ($1,500.00 per show supplied by Tom Agler - to be confirmed by John Kries)and contract to be renewed
  + Club challenge is to increase profits around cattle costs:
    - Improvements to Friday night cows which is $20 per run – Consider:
      * Using Jack McDonald to mentor riders at no additional cost to rider
        + Consider $10 for club and $10 to Jack – Josh Darling to discuss w/ Jack
        + This would be at the riders request
    - Cow Handler paid $250 per show - considering panels setup is not needed at each show this payment either needs reduced or add additional responsibilities added i.e. Sunday stall cleanup, setup trails, misc. items – TBD
    - Visible timers so riders understand time available/left - TBD
    - Mix in roping mentoring - TBD
* **Changes to our Show Bill:** 
  + Change versatility to – High point adult, youth, and horse that way the eventer can select what classes to enter and it is not limited to pre-selected classes
    - Revisit this in the next meeting
    - Discuss how this would be tracked
  + Any class called ‘green’ can be ridden 2 handed in a shank – update rule book
  + Green classed to be added:
    - Green cutting – Green horse or green rider (can’t be in regular cutting)
  + Add non-lope trail and horsemanship class to be added to the show bill:
    - Update rules
    - Update show bill
* **Obtaining Sponsors –** 
  + Simplify – Sponsor can provide a banner and it will be displayed at the show, provide business cards, setup a table at shows, etc.
  + Minimum of $50.00 donation
  + Leads that need confirmed:
    - Dresden feed - Lisa
    - Hanby’s – Donnie
    - Serenity Acres – Adam/Deb
* **Office Help** – Office help paid the same as last year @ $125.00 per Saturday show; work hours are 9am to 8pm and we need 3 people. Office help process to be developed at a high level - signup for memberships, classes, prepares judges sheets, etc.
  + Announcer **-** Trista Burk, who announced last year, wants to come back. Look for opportunities to increase general knowledge through announcer communications i.e. describe the rules at the beginning of each class, etc.
  + Friday night office help to be part of volunteer work or covered by officers and will go towards EOY awards volunteer requirement
* **Improvements to classes:**
  + Trail – Add new obstacles (TBD)
  + Other

**Show Bill Updates: Update Show Bill as Appropriate:**

* Change jump-out fees to $10 – Vote passed
* Family membership – spouses and children/grandchildren - vote passed
* Price good membership + lifetime members $175.00 – vote passed
* Stalls the same – Vote passed
* Fees the same – Vote passed

**Directors:**

* Remove – Donnie Uffner, John Kries, and Kim Barrett
* Vote passed to add Tiffany Davis, Janessa Flood, and Laissie Stocker

**Industry Points:** *This did not get covered in the Jan. meeting*

* How to leverage our shows by linking progression to other shows
* How can we develop guidance and expertise in this area?
  + Foundational
  + PAC
  + AQHA
  + ARHA
  + Other?

**Committees Owners Needed:** *This did not get covered in the Jan. meeting*

* We need an owner; they are responsible for recruiting volunteers as needed. These owners should provide updates at the OFQHA meetings as appropriate

1. Fun – Responsible for fun show, free style, etc.
2. Awards – Year-end, ribbons, class awards, jackpots, etc.
3. Points – Per class/show, industry points, etc.
4. Sponsors – Getting sponsors, contact person, help sponsors setup at shows, etc.
5. Banquet – Food, location, decorations and entertainment
6. Social – Setup fun items at shows (fires, games, etc.), trail rides, clinics, etc.

**Officers to Focus on:** *This did not get covered in the Jan. meeting*

* + Social Media presence (Facebook, website, and Corral articles)
  + Judges oversight
  + Suggestions/complaints/disciplinary actions
  + Quality of rules books, by laws, etc.
  + Volunteers and tracking hours
  + Money transactions
  + Major contracts i.e. fair grounds, insurance, etc.
  + Volunteers on committees
  + Other

**Clinics:** *This did not get covered in the Jan. meeting*

* Roping
* Reining
* Cutting
* Other

**Misc.:** *This did not get covered in the Jan. meeting*

* Changes to awards – reduce ribbons which cost approx.. $1,500 per year and add other awards such as feed, tack, other





