



Ohio Foundation Quarter Horse Association – Monthly Member Meeting

NOVEMBER 2019

MEETING MINUTES

Attendees: Laissie Stocker, Rick Learn, Everett Minteen, Tiffany Davis, Amy Young, Chuck Hand, Adam Black, Kayla Swain, Jenna Gorham, Eric Erwin, Angie Erwin, Diana McGee, Lisa Kreis, John Kreis, Jake Pettet, Keena Pettet, Donnie Uffner, Jaime Carter

Agenda:

1. Review Minutes
2. Treasurers Report
3. Old Business
4. New Business

Minutes

Review Minutes

Minutes were not reviewed, September, October and November will need approved at the December or January Meeting

Treasurers Report

Treasurer was not able to attend. Year end treasurers report will be presented at the January 2020 Meeting

Old Business

Old business will be held until the January 2020 Meeting with new directors and officers in place

New Business

Ballots

Ballots were mailed on 11/1. Ballots included: Ballot, Christmas Party Invite, Banquet Save the Date, Membership form and self-addressed envelope. Ballots need to be post marked by 11/27. Ballots will be counted on 12/1, results will be public at the Christmas Party

Newsletter

Newsletter will be prepared and available on the website by the 1st of the month. Send any submissions to Jaime Carter and she will add them in the next available newsletter.

Office Manager

We need an office manager to be responsible for all administrative actions on the day of the show. This person will be responsible for securing and training office help for show day, running the office and responsible for the announcer. The office manager will prepare and manage the items that need to be announced including volunteer hours, T shirts, ribbons, sponsors, food and any other miscellaneous items.

John Kreis nominated Diana McGee for the position

- Motion to modify the show layout to a 2-day show
 - Motion – JK, 2nd – LS, VOTE: Pass

Action Item: we need a new member to be responsible for managing all sponsors for the 2020 show season. The requirements and form are now available on the website. This person will intake the sponsor forms, manage requirements and ensure that the materials on display at the show are secured and stored between shows. This person will also manage display and secure storage of signs and banners

Office Improvements for 2020

We need to purchase a new microphone and cord for the 2020 show season. John Kreis has a recommendation on a brand that will include wireless headsets.

We also need to purchase a cash register to improve the speed and accuracy of the office. Diana McGee has a recommendation on the brand and additional accessories we need to purchase.

- Motion to approve \$250 for office/show improvements for 2020
 - Motion – JK, 2nd – AY, VOTE: Pass

Assistant Treasurer

Lori would like to request we secure a member to agree to be assistant treasurer to assist with duties and train a successor for future years.

Action Item: Get with Lori to get a list of duties that will be assumed by the assistant treasurer, so we can prepare a job description and start the search.

Christmas Party

The club will provide the ham and turkey for the Christmas Party. We will ask for Donations to help cover some of the cost. We will start a Sign-up Sheet on the Facebook page for what folks are bringing

Bi-law Changes

We need to revisit the director language in the bi-laws. They indicate a minimum number but not a maximum number. We need to agree on a maximum for future years. `

Action Item: January 2020 meeting – discuss number of needed directors and revise language

We need to update the membership language in the rule book and in the bi-laws. The family membership details need to be more specific to include families at the same address and grandparents/grandkids for minors only.

Action Item: January 2020 Meeting – discuss family membership requirements and approve new language for the bi-laws

Show Bill Changes

Update show dates for 2020

Next Month Discussion Topics

December

Voting Results

January

Action Item: Ask for vote at next meeting to approve September Part 1 and 2 meeting minutes

Action Item: Updated Treasurers report to be given at the next meeting

Action Item: Awards committee will proceed with awards for 5 places for eligible classes

Action Item: Donnie will reach out to the fair board to secure our show dates for 2020

Action Item: we need a meeting with leadership and the cattle committee to put together a list of requirements for a cattle provider

Action Item: Members/officers and directors should submit questions to Jen Hohmann

Action Item: Jen will send her list of questions to Jaime for socialization to ensure we have all areas covered. Once completed the list will be posted to social media and the website.

Action Item: We need names for announcers to begin a search

Action Item: Our Infield committee will catalogue the obstacle by difficulty/skillset and make recommendations for mandatory and required elements for the new patterns.

Action Item: We need to purchase a new rope for the trail classes. It is old and stiff

Action Item: Vote for payback class rules and splits

Action Item: Jen, Tiffany and Jaime will evaluate the rulebook and propose wording changes for the tack and equipment that is legal/illegal and when training devices can and cannot be used.

Action Item: Research capabilities for improvements including better/more speakers or the use of a radio frequency Action Item: Jaime will put together a template and begin publishing to the website and social media

Action Item: Heather Baker has started a list of volunteer opportunities. Please share this list with Jaime and she will track the master list with all the committee leaders

Action Item: The parents with kids in YEDA will provide additional input on sponsorship opportunities for the members and their teams.

Action Item: Share committees via social media for input and volunteers

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