**Agenda OFQHA Meeting**

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| **03/19/2017 OFQHA (Ohio Foundation Quarter Horse Association) Meeting**  |

**Call to Order:** Meeting Start at 3:00PM 3/19/17 Newark Library Newark, Ohio

**Attendees:** Deb Earnest, Jeff Earnest, Donnie Uffner, Tiffany Davis, Kevin Barrett, Adam Black, Kaci Neptune, John Kreis, Lisa Kreis, Lori Merritt, Landyn Andrews, and Terry Andrews

**Treasurer Report:**

* $21,941.35
* Recently purchased ribbons and made a $500.00 contribution to use new speakers purchased by 4H
* Treasurer/Lori Merritt confirmed we are forecasting $5000.00 per show and this number includes the new cattle costs

**Old Business:**

* **Show Office help** – Adam Black confirmed Mattie, Lora, and Tori will return this year. They are ok with $120.00 per show plus lunch. For the May show the only person confirmed is Mattie so the club will need 2 replacements for this show only. This is to be covered either by Tiffany finding replacements and/or Kevin Barrett and Donnie Uffner working in the office since they are not planning on bringing horses to the first show.
	+ Additional office supplies:
		- New according style folder to file alphabetically and organize checks – Kaci
		- 6 clip boards, extra batteries, new dry erase boards, pens, etc. – Jeff E
		- New cork board for class order identification and to display patterns - Lori
* **Rule Book Additions:** Kaci Neptune
	+ Only 1 Ranchmanship Champion
	+ Add to the Cutting Class (herd work) also change score sheets/showbill
		- Motion by Adam Black 2nd by John Kreis
	+ Add to rule book trot in and trot out to keep the show moving
	+ Updates to score sheets to match rule book
* **Show Judges –** confirmed for all but 1; Tiffany recently re-sent information and is working with this judge to finalize contract
* **Cattle Setup** – Confirmed with 1 paid person who is Morgan Modro plus 1 volunteer
* **Show Bill Changes –** Increase in cattle classes due to increase in cattle costs:
	+ Adult cattle classes $20 to $30
	+ Youth cattle classes $10 to- $15
	+ Friday Night Cows $10 to $20
* **Cattle Prices** – Confirmed $1,500.00 per show contract with Tom Haggler complete
* **Final Updates to Show Bill** - Tiffany

**New Business:**

* **Volunteers -** Sign-up online and also make available in the office. Deb and Joan to create both types. The list so far:
	1. Cattle setup - panels, feed/water, move cattle to arena, tear/down
	2. Supplemental office help – As needed
	3. Hay for cattle – 10 bays per show (5 bales equal 1 hour) this assignment will require a reminder text message and will be managed by Terry Andrews
	4. Infield Setup for Trail/Ranchmanship
	5. Water arena
	6. Friday night Cow timer
	7. Write article for Corral
	8. Trash pickup during and after show
	9. Setup barrels
* **Judge Management** – Work with each judge at the beginning of the show on show/club particulars i.e. when to blow the whistle on cow classes, pattern selection, etc. – President/VP
* **Calculate points at the end of each show:**
	+ Office help places people
	+ President/VP finalize calculations for each show, get on website, and for year-end awards
* **Memberships:**
	+ New membership form – Completed by Kaci
	+ Membership list Jeff E to provide to Kaci
		- Kaci to mail out memberships based on this list
		- Membership confirmation to be confirmed/distributed at the May show

**Misc.**

* + Corral Subscriptions renewed and fee to be charged at the May show
	+ 20 year anniversary t-shirts to order a certain amount and see how these sales go – Kevin Barrett to work with his mother-in-law on pricing and logo
	+ Activities committee
		- Fun/Free System Reining – Adam Black
		- Other committee’s TBD
	+ Sponsorships - $150.00 provide your own banner/business cards and includes setup a sales table at all 5 shows and name on OFQHA website

**Adjourn = 5:00PM**

**Next Meeting:** 4/30 10am (rain or shine)

* Guernsey County fairgrounds:
	+ Cleanup grounds - in preparation for first show bring rakes, wheel barrels, shovels, etc.
	+ Organize office – supplies and write out the office process
	+ Meeting